



# 5K Run/Walk Event Packet



## 2026

### City of Pikeville / Bob Amos 5k/10k/Run/Walk Events

In order to achieve organizational standards for 5K run/walk events, the City of Pikeville shall establish the following guidelines for all 5K run/walk events held with-in The City of Pikeville:

- All applications must be submitted to the 5K run/walk committee chair at least ***ninety (90) days*** prior to the event date for approval for City Routes and (30) days for Bob Amos Runs. Each organization will be charged a \$175.00 fee to be paid when the application is submitted that is towards all fees inclusive. **\*\*Make checks to the Appalachian Wireless Arena.**
- The application should include date, time, contact information and the route the applicant chooses to utilize. 5K run/walk events will be submitted to the 5K run/walk Committee board for approval as soon as possible.
- All committee policies will conform to the approved City of Pikeville guidelines for requesting downtown events. The City of Pikeville is limited to only **15 run/walk events downtown**. Just because you request your event to be downtown does not guarantee that it will be held. Your event will be voted on and approved for downtown use.
- The 5K run/walk Committee's role is to facilitate safe and fun 5K run/walk events for the City of Pikeville. Our success is measured by the safety of the runners, creating positive impact on local business, and establishing downtown as a social hub.***

#### 5K Committee

- The board will be comprised of Seven (6) members of the community familiar with 5K run/walk events as well as the City Director of Events.

- The Director of Events shall serve as Chair of the committee.
- Committee should meet once a month, as soon as possible after a 5K run/walk event for evaluation and approval of future events.
- If a pending event has a file from previous years those records will be reviewed prior to approval.
- Once an event has been approved it will be added to the 5K run/walk Event Tracker.

### **Evaluations**

- Each 5K run/walk event will be **EVALUATED** based on their **punctuality, cleanliness of event, event participation, public safety, and legacy of event.**
- Committee members available to evaluate the event will fill out a form to be submitted at the next board meeting following the event. There will be an additional open discussion to be included in the applicant file for future consideration.

### **Insurance**

- The City of Pikeville and the Appalachian Wireless Arena assumes no liability for accidents at privately held events.
- Before the application is approved, organizers need to provide proof of commercial general liability insurance or event insurance that names, as additional insured, “the City of Pikeville, Appalachian Wireless Arena their officers, employees and agents” and any other public entities (e.g. Pike County, volunteers, etc.) impacted by your event with waiver of subrogation in regards to workers compensation. Insurance coverage must be maintained for the duration of the event including setup and cleanup dates and be primary to any coverage maintained by the City. **(NO Exceptions)**

### **Public Safety**

- Event organizer responsible for their event will be responsible for clearly displayed signage along the route to be set up in advance.

### **5K Run/ Walk Routes A & B**

- The 2026 5K Route will Start and End at the Appalachian Wireless Arena Plaza on Main Street “See attached Diagram Route Map”, Making use of the Arenas Restrooms. The Alternate Route “Route B (See Attached Diagram)”, which will start and end at the Garfield House and will make use of the Restrooms in the park. The City will make Sure the Restrooms are Open before the start of your Registration. The Organizer will also have Access to the Gazebo IF IT IS AVAILABLE. The Organizer is Responsible for Booking the Gazebo if they need it. The City Will Provide a Tent, 1 Table & 2 Chairs for the Registration area at the entrance to the park form College Street

## **NIGHT RACE RULES & REGULATIONS**

-The 5K Committee and the City of Pikeville has worked with Public Safety Commissioner on having Night Races. Under Special Safety Regulations & Guidelines, we will be allowing 4 Night races for 2026. These races will have to follow Special Safety Regulations & Guidelines, and Race Coordinator/Director will Sign off that they Agree to these Conditions:

- 1) Will use the Designed 5k Route for the NIGHT Race (Which may be different than normal 5k route),
- 2) Will use the Lighted Wrist Bands for Provided by 5k Committee (**NOTE: A DEPOSIT IS REQUIRED TO ENSURE THE RETURN OF ALL BRACELETS, WILL ONLY BE CHARGED FOR ONES NOT RETURNED. RACE DIRECTOR WILL COUNT IN AND OUT WITH 5K OFFICIAL**).
- 3) Night Races can only be scheduled the Last 2 weeks of the month, and are subject to approval depending on traffic due to other events.

Race Director initials \_\_\_\_\_

### **Public Advertisement of Event**

-All event signage and advertising must comply with City Ordinance Chapter 110

**110.01 POSTING OF ADVERTISEMENTS, CAMPAIGN SIGNS OR OTHER LITERATURE; PERMIT REQUIRED.**

### **Cancellation of Event**

If organizers cancel or reschedule the date of their proposed event or any permitted elements of the event, they must notify the 5K Committee in writing no less than 48 hours in advance of the set-up time for that event. Should personnel or other resources be dispatched to support the proposed event or an event activity that has been cancelled, the Host Organization will be assessed the cost of the services provided. Application fee will not be refunded.

### **Support Items**

The City of Pikeville can provide a Limited number of tables, chairs & tents for Registration if needed. **The City will also provide the Signage for the Route, but the Race Organizer is responsible to put out and retrieve.**

## **5K Contact Information**

### **Phillip Reed:**

Safety Commissioner, City of  
Pikeville  
606-444-5127  
[preed@pikevilleky.gov](mailto:preed@pikevilleky.gov)

### **Johnny Cole:**

Fire Chief, City of Pikeville  
[johnny.cole@pikevilleky.gov](mailto:johnny.cole@pikevilleky.gov)

### **Kevin L. Roberts:**

Chairman/Director of Special  
Events  
606-213-5222  
[kevin@appwirelessarena.com](mailto:kevin@appwirelessarena.com)

### **5K Committee**

#### **Josh Kesler**

[josh@appwirelessarena.com](mailto:josh@appwirelessarena.com)

5k committee

#### **Allison Powers**

[allisonpowers24@gmail.com](mailto:allisonpowers24@gmail.com)

5k committee

#### **Garrett Smith**

<mailto:garrett.smith@pikevilleky.gov>

5k committee Garrett  
Smith

#### **Larry Miller**

[larry@appwirelessarena.com](mailto:larry@appwirelessarena.com)



## 5K Application

\$175 application fee required upon submittal  
Application MUST BE submitted at least ninety (90) days prior to event to:  
Kevin L. Roberts, Director of Special Events, [kevin@appwirelessarena.com](mailto:kevin@appwirelessarena.com)  
Appalachian Wireless Arena, 126 Main St. Pikeville, KY 41501

**\*\*Make checks to the Appalachian Wireless Arena.**

5k City Route (\$175) \_\_\_\_\_ or Bob Amos Park Trail System (\$25) \_\_\_\_\_

Date of Event: \_\_\_\_\_ Alternate Date(s) \_\_\_\_\_

Name of Event: \_\_\_\_\_

Event Sponsor/Organization: \_\_\_\_\_

Contact Email info: \_\_\_\_\_ Phone: \_\_\_\_\_

**IF A NIGHT RACE \_\_\_\_\_ Please initial that you read the night race rules and regulations, and agree to deposit for lighted arm bands. \_\_\_\_\_**

**Additional information/requests:**

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The City of Pikeville and the Appalachian Wireless Arena assumes no liability for accidents at privately held events. Before the application is approved, organizers need to provide proof of commercial general liability insurance or event insurance that names, as additional insured, "the City of Pikeville, Appalachian Wireless Arena their officers, employees and agents" and any other public entities (e.g. Pike County, volunteers, etc.) impacted by your event with waiver of subrogation in regards to workers compensation. Insurance coverage must be maintained for the duration of the event including setup and cleanup dates. Routes may be altered to alleviate traffic flow for other events. The 5K Committee may review special requests for consideration. Please allow thirty (30) days for the review process. Following the event, each 5K will be evaluated by the committee based on clean-up effort, event participation, and punctuality. These evaluations will be used to determine priority in future events. If you plan to use signs to advertise for the event, please obtain sign permit from City Building Inspector pursuant to Chapter 110 of City Code.

**PLEASE ATTACH PROOF OF INSURANCE FOR EVENT TO THIS DOCUMENT**

### Cancellation Policy

If you cancel or reschedule the date of your proposed event or any permitted elements of the event, you must notify the 5K Committee in writing no less than 48 hours in advance. Rescheduling will only be allowed in cases of emergency. Should personnel or other resources be dispatched to support your proposed event or an event activity that has been cancelled, the host organization will be assessed the cost of the services provided. Application fee will not be refunded.

# 2026 5K Alternate Route A

NOTE the 2026 Route Starts and Finishes in-front of the Appalachian Wireless Arena

5K Route A



# 2026 Preferred 5K Route B

NOTE the 2026 Route Starts and Finishes in-front of the Garfield House

